

Price guide

What we prepare, what it costs and what is included

Every price below is for documents prepared for your business from our Victorian templates and the information you give us. Your written quote confirms the price for your job.

Included in every price

- Your business name, ABN, logo and contact details on every page
- A watermarked draft for you to review with your workers
- Two rounds of changes
- Final documents in Word and PDF, yours to use and edit for your own business
- Our two client guides: which documents your job needs, and how to use them
- No GST (we are not registered for GST)

A 50% deposit starts the work and the balance is paid before final documents are released. Drafts are usually ready within 3 business days of your deposit and job details.

Price list

Item	What you get	Price
SAFE WORK METHOD STATEMENTS (SWMS)		
Job-specific SWMS	One SWMS for one trade activity on a named site and builder. Includes your job steps, hazards and controls, the high risk work checklist, PPE, plant and licences, emergency details, a worker sign-on page and a review record.	\$200
SWMS bundle	Three job-specific SWMS for different activities, ordered together. Each extra SWMS in the same order is \$140. The same activity on another site is a re-issue (\$90).	\$550
SWMS re-issue for a new site	A SWMS we have already prepared for you, updated for a new site, builder and date.	\$90
SITE FORMS		
Site forms set	All nine forms set up with your business details, ready to print or fill in on screen: Site Induction Record, Toolbox Talk Record, Plant & Equipment Pre-Start Checklist, Hazard Report, Incident & Near Miss Report, SWMS Register & Review Log, Hazardous Chemicals Register, Crystalline Silica Hazard Control Statement (blank) and Subcontractor Compliance Checklist.	\$180
Single site form	Any one of the nine forms above.	\$40
Crystalline Silica Hazard Control Statement, job-specific	The statement filled in for a named task and site from the information you give us, the same way as a SWMS.	\$120
PLANS, POLICIES AND TRAINING		
OHS Management Plan	How your business manages safety overall: responsibilities, inductions, training, incidents, subcontractors and review.	\$350

Safety Policies & Procedures	Your OHS policy and supporting procedures, ready to sign and show to workers and builders.	\$250
Site Induction Handbook	One consistent induction for new workers and subcontractors.	\$200
Toolbox Talks	Ready-to-run talk topics to use with your Toolbox Talk Record.	\$120

TENDERS AND PREQUALIFICATION

Tender & Prequalification Pack	Your company details, insurances, licences, capability and referees in one document, ready to drop into builder and council forms.	\$350
Tender and prequalification support	For one submission: we fill in the response schedules and build the submission pack from your information. You decide all pricing and lodge it.	\$490

EVERYTHING TOGETHER

Full safety document pack	A SWMS bundle (three SWMS), the site forms set, OHS Management Plan, Safety Policies & Procedures, Site Induction Handbook, Toolbox Talks and the Tender & Prequalification Pack. Bought separately these come to \$2,000. Each extra SWMS is \$140.	\$1,295
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KEEPING DOCUMENTS UP TO DATE

SWMS update, same site	A SWMS we prepared, updated with the changes you send us after the final has been issued: after your review, a change in the work, or builder comments.	\$60
Yearly refresh, one document	One plan, policy set, handbook, toolbox talks or tender pack updated with your changes, new certificates and a new version number and date.	\$90
Yearly refresh, full set	OHS Management Plan, Safety Policies & Procedures, Site Induction Handbook, Toolbox Talks, Tender & Prequalification Pack and the site forms set, updated together. One at a time these come to \$450.	\$290

EXTRAS

Rush turnaround	Drafts within 24 to 48 hours of your deposit and job details. Per order, subject to availability.	+\$75
Extra round of changes	A third or later round of changes to a draft, per document. Agreed with you before the work is done.	\$60

A SWMS does not include the site forms. A job-specific SWMS has its own sign-on page and review record, but the Toolbox Talk Record, Site Induction Record and the other site forms are separate. If your builder wants both, add the site forms set once and reuse it on every job.

Prices are current at October 2026 and may change. Work is carried out under our Terms of Engagement. You review your documents, consult your workers, and approve and sign them before they are used.

Every document, and which package it comes in

All 27 documents we prepare are listed here. "Included" means it is part of that package price with nothing more to pay. A dash means it is not part of that package and can be added at its own price.

Document	On its own	SWMS bundle \$550	Site forms set \$180	Full pack \$1,295
SAFE WORK METHOD STATEMENTS: 13 TRADES				
Job-specific SWMS: Fencing · Landscaping · Concreting · Concrete Cutting & Coring · Carpentry & Framing · Roofing & Guttering · Plasterboard & Ceilings · Painting · Tiling & Waterproofing · Bricklaying & Blocklaying · Excavation & Trenching · Strip-out & Minor Demolition · Plumbing & Drainage	\$200 each	3 SWMS +\$140 each extra	–	3 SWMS +\$140 each extra
SITE FORMS: 9 FORMS				
Site Induction Record	\$40	–	Included	Included
Toolbox Talk Record	\$40	–	Included	Included
Plant & Equipment Pre-Start Checklist	\$40	–	Included	Included
Hazard Report	\$40	–	Included	Included
Incident & Near Miss Report	\$40	–	Included	Included
SWMS Register & Review Log	\$40	–	Included	Included
Hazardous Chemicals Register	\$40	–	Included	Included
Crystalline Silica Hazard Control Statement (blank form)	\$40	–	Included	Included
Subcontractor Compliance Checklist	\$40	–	Included	Included
PLANS, POLICIES AND TRAINING: 4 DOCUMENTS				
OHS Management Plan	\$350	–	–	Included
Safety Policies & Procedures	\$250	–	–	Included
Site Induction Handbook	\$200	–	–	Included
Toolbox Talks	\$120	–	–	Included
TENDERS AND PREQUALIFICATION: 1 DOCUMENT				
Tender & Prequalification Pack	\$350	–	–	Included
SERVICES PRICED SEPARATELY (NOT PART OF ANY PACKAGE)				
Crystalline Silica Hazard Control Statement filled in for a named task and site	\$120	–	–	–
SWMS re-issue for a new site	\$90	–	–	–
SWMS update, same site	\$60	–	–	–
Yearly refresh: one document \$90, or the full set	\$290	–	–	–
Tender support, one submission	\$490	–	–	–
Rush turnaround, per order	+\$75	–	–	–

Every SWMS has its own worker sign-on page and review record built in. A trade or activity not listed can still be quoted: tell us the work and we will confirm the price first.

What is and is not included

No charge

- Your quote
- Our Terms of Engagement
- The job details form you fill in
- The two client guides
- Two rounds of changes on every document

Not part of our service

- Site visits or inspections
- Advice on whether a control is adequate or what the law requires for your job
- Signing or approving your documents
- Tender pricing or commercial decisions
- Licences, tickets, training or insurance

Optional monthly plans

For businesses that want the documents we prepared kept up to date without asking for a quote each time. Plans are optional: you never need one to buy a document or a one-off update.

What you get	Yearly Refresh plan \$29 a month	Job-to-Job plan \$129 a month
Made for	Businesses whose plan, policies and tender pack are asked for by builders	Crews moving from site to site that need a SWMS ready for each one
Yearly refresh, full set	Included, once a year	10% off (\$261)
Tender pack updated when an insurance certificate or licence renews	Included	10% off (\$81)
SWMS re-issue for a new site, or SWMS update	1 a year included then 10% off	2 each month included
Rush turnaround	10% off	No charge on the included re-issues
Review checklist sent to you, to prompt your own review	Every 6 months	Every 3 months
Reminder before an insurance or licence date you have given us	Included	Included
New documents, including a new SWMS	10% off, 15% after 12 months	10% off, 15% after 12 months
Term	12 months at a time	3 months minimum, then monthly

Both plans together: \$149 a month. Yearly Refresh: \$348 a year for work that is \$560 one-off (example K).

How the plans work

- Plans cover documents KK Tradie Docs has prepared for your business.
- Paid monthly in advance by card. There is no deposit.
- An included re-issue is for a SWMS we have already prepared. A different activity is a new SWMS at the plan price (\$180). Unused re-issues do not carry over.
- You still do the review. A plan covers the paperwork: updating, re-dating and re-issuing from what you tell us. Site visits, audits and advice are not part of any plan.
- Reminders are a courtesy. Keeping insurances and licences current stays with you.

Example quotes

A to H are new documents, I and J are one-off updates, K and L show the two monthly plans.

A One SWMS for one job

SWMS – Fencing, one site \$200

Total \$200

Deposit + balance \$100 + \$100

A fencer whose builder wants a SWMS before starting.

B Same job, needed this week

SWMS – Fencing, one site \$200

Rush turnaround \$75

Total \$275

Deposit + balance \$137.50 + \$137.50

C SWMS plus site records

SWMS – Concreting, one site \$200

Site forms set \$180

Total \$380

Deposit + balance \$190 + \$190

A concreter whose builder also wants inductions, toolbox talks and registers.

D Several activities

SWMS bundle, 3 activities \$550

Site forms set \$180

Total \$730

Deposit + balance \$365 + \$365

A carpentry business with three activities across a build.

E Set up for builder work

Full safety document pack \$1,295

Total \$1,295

Deposit + balance \$647.50 + \$647.50

A landscaper applying for prequalification with larger builders.

F One tender or prequal form

Tender support, one submission \$490

Total \$490

Deposit + balance \$245 + \$245

A plumber responding to a council tender. Plans or policies the form asks for are added separately.

G Same work, next site

SWMS re-issue for a new site \$90

Total \$90

Deposit + balance \$45 + \$45

A SWMS we prepared, updated for the new site and builder.

H Forms only

Site forms set \$180

Total \$180

Deposit + balance \$90 + \$90

A business that has its SWMS and only needs the site records.

I A change after the final

SWMS update, same site \$60

Total \$60

Deposit + balance \$30 + \$30

The access route changed and you have reviewed the SWMS with your crew.

J Yearly refresh, no plan

Yearly refresh, full set \$290

Total \$290

Deposit + balance \$145 + \$145

Plan, policies, handbook, toolbox talks, tender pack and forms updated together.

K Yearly Refresh plan

Yearly refresh, full set Included

Two tender pack updates (one-off \$90 each) Included

One SWMS re-issue (\$90) Included

Per month \$29

Over 12 months \$348

Same work one-off \$560

L Job-to-Job plan, busy month

Two SWMS re-issues (one-off \$90 each) Included

Rush on one (one-off \$75) Included

A third re-issue at 10% off \$81

That month (\$129 + \$81) \$210

Same work one-off \$345

Request a quote
tally.so/r/dWBIRr

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